2025 COMMUNITY ASSOCIATION MANAGER CONTINUING EDUCATION FACT SHEET

- The 2025 Community Association Manager Renewal deadline is August 31, 2025.
- Prior to renewing a license, the licensee shall complete the required courses as described below.

Continuing Education (CE) Requirements

If the community association manager is licensed on or before May 31, 2025:

 12 hours of CE taken through an approved CAM Education Sponsor including a <u>Sexual</u> <u>Harassment Prevention Training</u> Note: The Sexual Harassment Prevention Training may be counted towards required CE hours if completed through an approved education provider (see FAQ for more information)

If the Community Association Manager is licensed on or after June 1, 2025:

- No CE is required for this renewal.
- A license issued during this period will have an expiration date of August 31, 2027.

Certification of Compliance with Continuing Education Requirements

- Each renewal applicant must certify on the renewal application that they have fully complied with the CE and Sexual Harassment Prevention Training requirements.
- The Department may require additional evidence demonstrating compliance with the CE requirements. Each renewal applicant is responsible for producing evidence of such compliance upon request.

Resources

CE must be obtained through a CAM Education Sponsor registered with the Department.

- Your original date of licensure may be found using the "License Lookup" page at: <u>Licensee Lookup</u>
- Information about the Sexual Harassment Prevention Training requirement can be found at: <u>Sexual Harassment Prevention Training</u> <u>FAQs</u>
- A list of IDFPR-approved CE courses and education sponsors can be found here: <u>https://idfpr.illinois.gov/content/dam/soi/en/</u> web/idfpr/forms/dre/cam-sponsor-andcourse-chart.pdf. Only courses on this list will be accepted for CE credit.

You can find the Community Association Manager Licensing and Disciplinary Act and its Administrative Rule on our website at: <u>https://idfpr.illinois.gov/profs/cam.html</u>



Illinois Department of Financial and Professional Regulation

Division of Real Estate